

**ADMINISTRATION COMMITTEE MEETING  
10.30 TUESDAY, 9<sup>TH</sup> NOVEMBER 2021  
VIA MICROSOFT TEAMS**

**[Join Meeting](#)**

**Or call in (audio only)**

+44 20 3855 4108 / Conference ID: 447 475 059#

**MINUTE TAKER: PHIL TILLEY**

**AGENDA**

- 1) Apologies, welcome and thanks to Rosie Kwok
- 2) Minutes of the Committee meeting held on 12<sup>th</sup> October 2021 (Circular [2890](#))
- 3) Matters arising
  - i. Dashboard, liability issues
  - ii. Statement Season, meeting with PASA
  - iii. To note [HMT response](#) to Pensions tax relief administration call for evidence.
- 4) To note, [update from DWP](#) in Simpler Annual Benefit Statements
- 5) Dashboard – Richard Smith and Chris Connelly on PASA Data Matching Convention Guidance (draft [PASA Data Matching Convention \(DMC\) Guidance](#)).
- 6) Dashboard - DC ERI - [the Mercer view](#)
- 7) Discussion on transfer regulations (if published)
- 8) SPP Events update and polling suggestions
- 9) Any other business
- 10) Date of next meeting 14<sup>th</sup> December 2021, minute taker Mark Bowdery

File 4.32  
2<sup>nd</sup> November 2021

[\(Terms of Reference\)](#)