

SPP Administration Committee: Updated Minute Taking Rota

Lee	Smith	EQ Paymaster	January 2022 meeting
John	Dunkley	Buck	
Barry	Mack	Muse Advisory	
Amit	Shanker	LCP	
Rachel	Longsdon	Capita Employee Benefits	
Colin	Clarke	Legal & General	
Brian	Thorne	Barnett Waddingham LLP	
Deborah	Wilson	PricewaterhouseCoopers LLP	
Felix	Weston	Squire Patton Boggs (UK) LLP	
Phil	Tilley	M&G	
Mark	Bowdery	Aon	
Andrew	Marson	Isio	
Mark	Radley	Willis Towers Watson	
Iain	Wilson	XPS Pensions Group	
Richard	Wyatt	Mercer Limited	

Specific months have not been allocated. The aim of this approach is to accommodate the situation where a formal meeting does not take place in a particular month.

To help keep track (e.g. where people swap turns going forward), a reminder of the minute taker as well as the minute taker for the next meeting will be provided when the agenda is issued for each formal meeting and the name of the next minute taker will also be stated at the end of the minutes of the previous meeting.

If you are not able to take the minutes of your scheduled turn, please arrange to swap directly with someone who is attending (there is no need to involve the Chair in that process). Once agreed, please let Fred Emden and the Chair know who has agreed to take the minutes for that particular meeting.

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