

## TERMS OF REFERENCE – PUBLIC SECTOR GROUP

The Public Sector Group is a group of the Council of SPP

### 1. Composition and Tenure

- 1.1 Membership of the Public Sector Group (the Group) is corporate, with an exception noted in 1.3. The member-firm is technically the Group member, and that firm nominates an individual to represent it. Individual members are subject to approval by Council. Council may amend Group membership at any time.
- 1.2 There is no specific limit on length of tenure for members.
- 1.3 The SPP CEO and SPP President are ex-officio members of the Group.
- 1.4 The Group may ask other individuals to attend, as required for the business of the meeting.
- 1.5 The Chair of the Group is a personal appointment from amongst the members. If the Chair is not present in person, then the Group will select an acting chair for the meeting.
- 1.6 The Chair of the Group is Kirsty McLean (term beginning September 2024).
- 1.7 The Chair will serve a term of c.2 years, as agreed with the CEO.

### 2. Objectives

The Group has the following objectives:

- 2.1 To consider matters relating to Public Sector pensions as raised for discussion by members of the Group.
- 2.2 To support the SPP's technical committees, when they are considering a matter that requires, or will benefit from, the perspective of Public Sector pensions.
- 2.3 The main focus of the Group will be on the LGPS and the unfunded public sector schemes, but it may also consider issues relating to employers participating in quasi-Public Sector schemes (such as RPS and USS), where there are wider implications stemming from the historical nature of those schemes that are not considered by another Committee or group.
- 2.4 For clarity, the Group is not expected to independently lead SPP consultation responses on matters relating to Public Sector pensions, rather to support committees with relevant Public Sector perspective.
- 2.5 To alert Council to relevant matters requiring their attention.

### 3. Role of membership/review

Membership of the Group is an active role, with the following expectations:

- 3.1 Group members are asked to engage with the topics under discussion, bringing their and their organisation's expertise to bear.
- 3.2 A rota of members for minute-taking operates, with each of the members firms asked to take their turn in noting meetings. Should a member be unable to attend a meeting at which they are due to take the minutes, they are asked to ensure that an alternative secretary is scheduled, either from their firm or from within the Group.

- 3.3 Group members agree to abide by relevant statutory obligations, by not sharing information through their work on the Group that would breach anti-competition regulations. In addition, members are asked to use their judgement and exercise discretion when sharing information shared by the Group that may be reasonably expected to be kept confidential.

#### **4. Meeting arrangements**

- 4.1 A quorum shall be the Chair/CEO and 2 members.
- 4.2 Meetings shall be scheduled every 2-3 months as business requires.

**FE**  
**15.06.22.**